

Claiming Credit(s) and Printing the Record of Attendance

Instructions:

If you are interested in claiming CME, MOC, and/or Attendance for this activity, follow the instructions below.

1. Start at https://ce.mayo.edu

If you are not already logged in, click LOG IN (upper right corner) – or –

If you have not used our system before, complete your profile first.

Use the <u>FAQ</u> page for profile assistance.

- 2. If you wish to obtain Maintenance of Certification (MOC) your profile must include the following info:
 - date of birth
 - the board in which you are certified in the credit eligibility field (example below shows eligibility for ABIM)
 - specialty board with subspecialities (if applicable)
 - diplomate number

To o	claim Maintenance of Certification (I	MOC) credits:		
In o	rder to claim MOC credit your profile n	nust include your Specialty Board name, o	diplomate number and appropriate credit eligibili	y.
AMA AB	EDIT ELIGIBILITY * PRA Category 1 Credit™ and Attendance ci IM - American Board of Internal Medicine × CIALTY BOARD	redit types will default to your profile. Select all o	ther credit types that pertain to your licensure and/or cert	fication
(At th Sele	his time MCSCPD lists the 24 primary ABMS	Boards in the drop down list. Select each appro	priate board and supply your diplomate number for each te number.)	w weig board.

- NOTE: Failure to provide this information may result in your MOC not being reported on your behalf.
- MCSCPD will plan to report MOC credits to each board **once per month**. Please allow 60 days postcompletion to see the MOC points appear within those boards.

Once your profile is ready and you're logged in, go to the main course page: https://ce.mayo.edu/node/79767

1. Click the **REGISTER** tab

Effective Communication in Healthcare and Cross Cultural Workshops 2019



Next, select the appropriate session based on:

- The date you attended the **live activity**.
 - If you are based in **FLORIDA**, this will be the date you attended the Cross Cultural Workshop.
- What type of credit you wish to claim either:

MOC (Maintenance of Certification). CME will be awarded in conjunction with the MOC.

- Learners interested in obtaining MOC are required to participate in an assessment (quiz).
- Learners MUST complete this assessment within 30 days of the live activity.
- Learners must pass the quiz at a miniumum 80% pass rate, with 1 re-take allowed.

CME and/or Attendance (No MOC)

- Learners interested in obtaining CME are NOT required to participate in an assessment (quiz).
- Learners MUST complete this assessment within 1 year of the live activity.
- 4. Click the **REGISTER** tab on that session.
- 5. Click **START** in the lower right corner.

To claim Maintenance of Certification credit: (jump to page 4 for CME only)

1. Click START

Effective Communication in Healthcare and Cross Cultural Workshops - January 15 - MOC

January 15, 2018





How to Participate: Select START to partcipate in the quiz. Learners must pass at a minimum of 80% and are allowed 1 re-take.

Any use of this site constitutes your agreement to the Terms and Conditions of Online Registration.

2. Scroll to bottom of page and click START COURSE

		♠ RETURN TO COURSE HOME
urse progress		•
Quiz - Effective Communication n Healthcare and Cross Cultural Workshops - Jan. 15	• WELCOME	
	 No summary available 	
=		

3. Click START QUIZ

Quiz - Effective Communication in Healthcare and Cross Cultural Workshops - Jan. 15

						♦ RETURN TO COURSE HOME
VIEW	EDIT	MY RESULTS	QUIZ	TAKE	CLONE	
Course	e progre	ess	_			
			QUIZ	- EFFEC		IMUNICATION IN HEALTHCARE AND CROSS
Quiz - Comm	Effective nunication	in Healthcare	CUL	URAL W		-5 - JAN. 15
and C	ross Cultu	ral	Quest	ions	42	
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			Availa	ble	Alw	ays
O Claim		•	Pass	rate	80 '	6
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- 4. After finishing the quiz, assuming you pass at 80% or greater, you will obtain the MOC/CME based on the credit eligibility in your profile.
- 5. Click the **Download certificate** link to generate a pdf. At this point you can open, print, e-mail or save the certificate to your computer.
- 6. Your certificate will remain in your account on <u>ce.mayo.edu</u> under **MY ACCOUNT, MY COURSES, TRANSCRIPT.**

To claim CME/Attendance credit only :

1. Click START

Effective Communication in Healthcare and Cross Cultural Diversion of the site constitutes your agreement to the Terms and Conditions of Online Registration.

2. Scroll to bottom right side to click Start Course

Course progress	
Claim Credit	 Signup to Enterive Communication in Hearncare and Cross Cultural Workshops - January 15 - CME confirmed.
	*
=	Your enrolment in this course has been recorded.
	WELCOME
	No summary available
	b.
Course navigation	
	Start course >

3. Enter the number of credits claimed up to the maximum and check the box next to the "I agree" statement. Deduct hours (in .25 increments) accordingly if you arrived late or left early.

Claim Credit	
	♦ RETURN TO COURSE HOME
Course progress	WELCOME
Claim Credit	AMA PRA CATEGORY 1 CREDIT™
6 REQUIRED RESUME	It Claim this type
 Record of Attendance 	AMA PRA Category 1 Credit™ can be claimed in 0.25 increments up to a maximum of 7.00.
Ξ	CRIDITS Enter the amount of credits to claim.
	ATTENDANCE
	I Claim this type
	Attendance can be claimed in 0.25 increments up to a maximum of 7.00.
	CREDITS Enter the amount of credits to claim.
	I agree that I am only claiming credit commensurate with the extent of my participation in the activity. If claiming APA credit, only claim credit for sessions attended in full.*

d) Click **SUBMIT** then click **NEXT**, this will take you to the Certificate download

e) Click the **Download certificate** link to generate a pdf. At this point you can open, print, e-mail or save the certificate to your computer

f) Your certificate will remain in your account on <u>ce.mayo.edu</u> under **MY ACCOUNT, MY COURSES, TRANSCRIPT.**

Help/Support:

- Mayo Clinic Education Technology Center
 - o <u>etc@mayo.edu</u>
 - o **507.266.9087**