



**Mayo School of Continuous
Professional Development**

Plummer 2-60
200 First Street, SW
Rochester, MN 55905

Greetings!

On behalf of course directors, Stephanie S. Faubion, M.D., and Jani R. Jensen, M.D., we are excited to announce the upcoming ***Controversies in Women's Health*** course ***June 16 – 18, 2016*** at the ***Westin Chicago River North Hotel, Chicago, IL.***

This educational activity is designed to assist health care providers improve the care of female patients based on emerging scientific and clinical evidence related to medical conditions that are unique to women, occur more frequently in women, or present differently in women. The course includes presentations from key women's health specialty and subspecialty disciplines including obstetrics and gynecology, reproductive medicine, sexual health, menopausal medicine, cardiology, endocrinology, internal medicine and preventive medicine. We anticipate an attendance of approximately 300 medical professionals. The additional details and the complete program schedule can be found on the [course website](#).

Mayo Clinic, an integrated, not-for-profit group practice, is committed to meeting its responsibility as a national medical education resource and is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians (AMA).

The opportunity for health care providers to meet with various representatives to discuss products and services is often limited. As a colleague and key representative in an ever-changing health care industry, we invite you to participate in our program to share information with our attendees. ***The fee to exhibit at this course is \$2,000.***

If you are interested in exhibiting or would like additional details about this program, please contact Kathy Fuqua: Fuqua.kathy@mayo.edu or Julie Reed, reed.julie1@mayo.edu .

Please return a signed letter of agreement (LOA) to confirm your participation by June 1, 2016. Payment may be completed by sending your check, made payable to Mayo Clinic, to ATTN: Julie Reed – Plummer 2-60, 200 First St SW, Rochester, MN, 55905. Please denote project number 2016R603 on your correspondence. The Mayo Clinic tax ID number is 41-6011702.

Sincerely,
Julie Reed
CME Specialist



Mayo School of Continuous Professional Development (MSCPD) Exhibitor Agreement

Agreement between: ACCREDITED PROVIDER: Mayo Clinic College of Medicine – MSCPD

Activity Title	Controversies in Women's Health
Activity Number	2016R603
Location	Westin River North, Chicago, IL
Dates	June 16 – 18, 2016

AND:

Company Name (Exhibitor) (as it should appear on printed materials)	
Exhibit Contact (if different then exhibit Rep.)	
Name(s) of Representative(s) exhibiting: (Maximum of two representatives allowed per exhibit)	
Address	
Telephone	
Fax	
Email	
The named exhibitor wishes to exhibit at the above named activity for the amount of	\$2000

TERMS AND CONDITIONS

- EXHIBITOR agrees to abide by ACCME Standards for Commercial Support as stated at www.accme.org: SCS 4.2: “Product-promotion material or product-specific advertisement of any type is prohibited in or during CME activities. The juxtaposition of editorial and advertising material on the same products or subjects must be avoided. Live (staffed exhibits, presentations) or enduring (printed or electronic advertisements) promotional activities must be kept separate from CME.” “For live, face-to-face CME, advertisements and promotional materials cannot be displayed or distributed in the educational space immediately before, during or after a CME activity. **Providers cannot allow representatives of Commercial Interests to engage in sales or promotional activities while in the space or place of the CME activity.**”
- EXHIBITOR may only distribute educational promotional materials at their exhibit space. Distribution of non-educational items (pens, notepads, etc.), pharmaceuticals or product samples is prohibited.
- All exhibit fees associated with this activity will be given with the full knowledge of the PROVIDER. No additional payments, goods, services or events will be provided to the course director(s), planning committee members, faculty, joint provider, or any other party involved with the activity.
- Completion of this agreement represents a commitment and payment is due and collectible by the ACTIVITY DATE unless otherwise agreed upon by the PROVIDER. PROVIDER reserves the right to refuse exhibit space to EXHIBITOR in the event of nonpayment or Code of Conduct violation.
- PROVIDER agrees to provide exhibit space and may acknowledge EXHIBITOR in activity announcements. PROVIDER reserves the right to assign exhibit space or relocate exhibits at its discretion.

By signing below, I agree to the “Terms and Conditions” outlined on Page 1 of this Exhibitor Agreement (including ACCME Standards for Commercial Support):

The person signing below is authorized to enter into this agreement:

Exhibitor Representative Name	Signature	Date
Mayo Clinic Representative Name	Signature	Date

PAYMENT INFORMATION

Please indicate your method of payment:

PROVIDER **Federal Tax ID number is 41-6011702.**

Please remit check payable to: Mayo Clinic- Mayo School of CPD. Please identify name of course on the check stub.

<input type="checkbox"/> Check	<input type="checkbox"/> Credit Card or Wire Transfer
Make payable to: Mayo Clinic Mayo School of Continuous Professional Development 200 First St SW, Plummer 2-60 Rochester, MN 55905 Please identify Controversies in Women’s Health – 2016R603 on the check.	For payment by credit card or wire transfer, please call the MSCPD Registrar at 800-323-2688 <i>Do not send credit card information via email or fax.</i>

NOTE: There may be additional charges depending on the meeting location (power, internet access, etc).
 Please list additional requests here:

Complete and return this form along with your payment made to Mayo Clinic,
 Federal Tax ID# 41-6011702 before **June 1, 2016** to:
 Julie Reed/Kathy Fuqua
 200 First St SW, Plummer 2-60
 Rochester, MN 55905