# GRANT WRITERS' SEMINARS AND WORKSHOPS, LLC WRITE WINNING GRANT PROPOSALS – Agenda for November 13, 2015 David C. Morrison, Ph.D.

## 8:00 a.m. GENERAL PROPOSAL WRITING CONCEPTS

- Introduction to the Program
- The concept of a grant/funding agency missions
- Funding trends and success rates
- Development of ideas for possible grant applications
- Evaluation of Ideas: Program Officers/Programmatic relevance
- Commitment to the process
- The importance of good grantsmanship
- Selling your idea for a proposal
- Similarities among different agencies

## 9:30 Morning break

## 9:45 THE REVIEWERS AND THE REVIEW PROCESS

- Peer review and the peer review process
- Serving as a reviewer
- · Common assumptions about peer review
- Mechanisms of review (NSF vs. NIH)
- Identifying your reviewers (NIH)
- Including and excluding reviewers (NIH vs. NSF)
- Who exactly are your reviewers
- Intrinsic review criteria (unwritten rules)
- · Making applications maximally "reviewer friendly"
- Funding agency review criteria (NIH vs. NSF)

## 11:30 p.m. <u>DEVELOPMENT OF A COMPETITIVE APPLICATION</u>

- The critical importance of first impressions
- Development of the Overview/Executive Summary

### Noon <u>LUNCH</u>

## 1:00p.m. DEVELOPMENT OF A COMPETITIVE APPLICATION

- Development of the Overview/Executive Summary (Continued)
- Things that need to be in place before writing the rest of the application

### 2:15 p.m. Afternoon break

### 2:30 p.m. THE REST OF THE APPLICATION

- Significance (NIH/NSF)/Broader Impacts(NSF)/Innovation(NIH)
- Background/Work done by others
- Pilot data/Preliminary findings
- Plan of work/Activities proposed/Research Plan
- Applicant/Biographical Sketches/Environment /Resources (NIH vs. NSF)
- Concepts behind budget preparation
- How to create a compelling title
- Abstract(NIH)/Project Summary(NSF)/Narrative (NIH)
- Critical review from colleagues

#### 4:00 p.m. Seminar Concludes

<sup>\*</sup> Schedule is approximate depending upon scope and extent of discussion.