

Dear Potential Exhibitor,

On behalf of Mayo Clinic, Mayo Clinic School of Continuous Professional Development, and course directors, Brennan J. Boettcher, D.O., and Jacob Sellon, M.D., we are pleased to announce the upcoming [32nd Annual Mayo Clinic Symposium on Sports Medicine](#) which will be held November 3-4, 2023 at the Hilton Hotel in Rochester, Minnesota.

This symposium continues to feature evidence-based and cutting-edge diagnostic and treatment strategies for sports-related and musculoskeletal conditions. Expert lectures representing a spectrum of sports medicine fields provide the attendee with multidisciplinary information related to athletic injury evaluation, treatment, prevention, and return to play transition. Multiple educational formats are used, including case presentations, interactive Q&A sessions, as well as live demonstrations of physical examination, anatomy, ultrasound and arthroscopy. As in recent years, the symposium is broadcast via livestream for remote participation.

Course details, as well as the program schedule, will be available on the course website, as they become available: <https://ce.mayo.edu/sportsmed2023>.

This CME course is designed for physicians, physical therapists, athletic trainers, and other medical professionals who evaluate and treat athletes and other active populations.

Mayo Clinic recognizes these types of educational programs would not be possible without your support. We invite you to participate in this educational activity with an exhibit in the amount of \$1,500.

Industry exhibitors are provided a table with two chairs. In support of ACCME guidelines, exhibitors will be located in a separate area from the educational activity. Exhibit space is limited and located near the food and beverage area for optimal contact during breaks.

If you are interested in exhibiting at our course, please complete and return the provided Agreement form and payment to secure your exhibit space, no later than October 2, 2023. Please make payment payable to Mayo Clinic and send payment as instructed on the attached agreement. For your convenience, our federal tax identification number is 41-6011702.

We look forward to the success of our [32nd Annual Mayo Clinic Symposium on Sports Medicine 2023](#) course and hope you will be able to join us in Rochester, Minnesota this fall!

Sincerely,

Shannon Halvorson, CME Specialist
Halvorson.Shannon@mayo.edu

Jessica Sorensen, Education Administration Coordinator
Sorensen.jessica@mayo.edu

Mayo Clinic
200 First Street SW
Plummer 2-60, CPD
Rochester, MN 55905

Mayo Clinic School of Continuous Professional Development (MCSCPD) Exhibitor Agreement

Agreement between: ACCREDITED PROVIDER: Mayo Clinic College of Medicine and Science – MCSCPD AND:

Activity Title	32nd Annual Mayo Clinic Symposium on Sports Medicine	
Activity Number	23R00508	
Location	Hilton Hotel, Rochester, MN	
Dates	November 3-4, 2023	
Company Name (Exhibitor) (as it should appear on printed materials)		
Exhibit Contact (if different then exhibit Rep.)		
Name(s) of Representative(s) exhibiting: (Maximum of two representatives allowed per exhibit)		
Address		
Telephone		
Fax		
Email		
The named exhibitor wishes to exhibit at the above named activity for the amount of		\$1,500

NOTE: There may be additional charges depending on the meeting location (power, internet access, etc.).
Please list additional requests here: (please note: additional requests may incur additional fees)

TERMS AND CONDITIONS

- EXHIBITOR agrees to abide by ACCME Standards for Commercial Support as stated at www.accme.org: SCS 4.2: "Product-promotion material or product-specific advertisement of any type is prohibited in or during CME activities. The juxtaposition of editorial and advertising material on the same products or subjects must be avoided. Live (staffed exhibits, presentations) or enduring (printed or electronic advertisements) promotional activities must be kept separate from CME." "For live, face-to-face CME, advertisements and promotional materials cannot be displayed or distributed in the educational space immediately before, during or after a CME activity. **Providers cannot allow representatives of Commercial Interests to engage in sales or promotional activities while in the space or place of the CME activity.**"
- EXHIBITOR may only distribute educational promotional materials at their exhibit space. Distribution of non-educational items (pens, notepads, etc.), pharmaceuticals or product samples is prohibited.
- All exhibit fees associated with this activity will be given with the full knowledge of the PROVIDER. No additional payments, goods, services or events will be provided to the course director(s), planning committee members, faculty, joint provider, or any other party involved with the activity.
- Completion of this agreement represents a commitment and EXHIBITOR is obligated to provide full payment of all amounts due under this agreement by the ACTIVITY DATE unless otherwise agreed upon by the PROVIDER. PROVIDER reserves the right to refuse exhibit space to EXHIBITOR in the event of nonpayment or Code of Conduct violation.
- If this agreement is cancelled by either party forty-five (45) days or more in advance of the Activity Date, PROVIDER will refund the Exhibit Fee less a \$300 processing fee. If this agreement is cancelled by EXHIBITOR less than forty-five (45) days in advance of the Activity Date, the total amount due under this Agreement shall be immediately due and payable to PROVIDER.
- PROVIDER agrees to provide exhibit space and may acknowledge EXHIBITOR in activity announcements. PROVIDER reserves the right to assign exhibit space or relocate exhibits at its discretion.

Note: All exhibitors must be approved by MCSCPD and this agreement is not binding until both parties have signed. MCSCPD maintains the right to refuse any exhibitor.

By signing below, I agree to the “Terms and Conditions” outlined on Page 1 of this Exhibitor Agreement (including ACCME Standards for Commercial Support):

The person signing below is authorized to enter into this agreement:

Exhibitor Representative Name	Signature	Date
Mayo Clinic Representative Name	Signature	Date

PAYMENT INFORMATION

Please indicate your method of payment:

PROVIDER **Federal Tax ID number is 41-6011702.**

Please remit check payable to: Mayo Clinic- Mayo Clinic School of CPD. Please identify name of course on the check stub.

<input type="checkbox"/> Check	<input type="checkbox"/> Credit Card or Wire Transfer
Make payable to: Mayo Clinic Mayo Clinic School of Continuous Professional Development 200 First St SW, Plummer 2-60 Rochester, MN 55905 Please identify Symposium on Sports Med - 23R00508 on the check.	For payment by credit card or wire transfer, please call the MCSCPD Registrar at 800-323-2688 <i>Do not send credit card information via email or fax.</i>

Complete and return this form along with your payment made to Mayo Clinic, Federal Tax ID# 41-6011702 before **October 2, 2023** to:

Jessica Sorensen
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 200 First St SW
 Plummer 2-60, CPD
 Rochester, MN 55905
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