



**Mayo Clinic School of Continuous
Professional Development**
200 First Street SW
Rochester, Minnesota 55905

June 29, 2025

Dear Potential Exhibitor,

On behalf of Course Directors Tyler F. Vadeboncoeur, M.D., and Leslie V. Simon, D.O., we hope you will consider an in-person exhibit opportunity at our ***Mayo Clinic High Acuity Low Occurrence (HALO) Conference: Preparation for High-Stakes Emergencies*** to be held **February 11-14, 2026**, at the Mayo Clinic Campus and Hilton Jacksonville at Mayo Clinic in Jacksonville, Florida. This course is offered only in-person, and we expect approximately 60 in-person attendees comprised of emergency physicians, physician assistants, and nurse practitioners; both trainees and those established in emergency medicine practice. Additional participants might include urgent care providers and hospitalists.

Emergency medicine frequently involves high-acuity, low-occurrence (HALO) events that demand continuous preparation beyond routine clinical experience. ***Mayo Clinic HALO Conference: Preparation for High-Stakes Emergencies*** provides a comprehensive training experience through didactic sessions, hands-on skills stations, high-fidelity simulation, and interactive discussions. This course is designed to equip clinicians with the knowledge and readiness needed to manage rare, high-stakes cases with confidence and competence.

The display fee to exhibit at the live course is \$3,002. Space at the live course is limited and tables will be reserved on a first-come, first-served basis based on the date the signed exhibit Letter of Agreement (LOA) letter is received in our office. To maintain a clear separation of promotion from education, all exhibits will be located in a space separate from where the general session is held. Exhibits are “open” from registration until the conclusion of the final lecture. Product theatre and other sponsorship options are listed on the Sponsorship Opportunities document.

Exhibit Benefits:

- Promotion at the four-day course – no exhibiting will take place at the Simulation Lab
- Exhibitors are provided with the same meals and beverages provided to registered attendees
- Attendees are encouraged daily by the course moderator to visit and connect with the exhibitors
- Includes a 6ft table with two chairs (you will provide the table linen)
- An attendee list including: registered attendee's name, degree, city and state distributed a week before the course.
- Vendor recognition in online course syllabus
- Acknowledgement on rolling announcements during the course

If you are interested in participating in this course, please complete the electronic [Letter of Agreement Form](#). If you have not already done so, please [create an account](#) prior to signing our letter of agreement. Return the completed Letter of Agreement Form with your payment.

Form of Payment:

- Credit Card (preferred) – Access through the [letter of agreement form](#) or call 1-800-323-2688.

- Check Payment – Make checks payable to Mayo Clinic. Reference: 5326J02376 – HALO 2026. Mail to: Mayo Clinic MCSCPD, 200 First Street, SW, Plummer 2-60, Rochester, MN 55905
- Please note: the completed LOA form must be printed out and sent with your payment to Mayo Clinic at the Minnesota address referenced. This conference originates out of the Mayo Clinic Florida site, therefore for tax ID purposes, Mayo Clinic Florida is referenced. Checks, however, should be mailed to the Mayo Clinic Minnesota address listed above.

Mayo Clinic's Tax ID number is 59-3337028; our W-9 form is attached for your convenience.

Mayo Clinic recognizes these types of educational programs would not be possible without your support. If you do not see what you are looking for, contact us and we will be happy to discuss additional advertisement and sponsorship opportunities.

We sincerely appreciate your consideration of this request and hope you will join us in Scottsdale, Arizona, in November! [Course Website](#)

Sincerely,

Susan Reigel / CME Specialist Reigel.Susan@mayo.edu

Addie Graves / Education Administration Coordinator Graves.Addison@mayo.edu

Request for Taxpayer
Identification Number and CertificationGo to www.irs.gov/FormW9 for instructions and the latest information.Give form to the
requester. Do not
send to the IRS.**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

| | | | | | | |
|---|--|--|--|--|--|--|
| Print or type. See Specific Instructions on page 3. | 1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) | | | | | |
| | Mayo Clinic Jacksonville | | | | | |
| | 2 Business name/disregarded entity name, if different from above. | | | | | |
| | 3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. | | | | | |
| | <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. | | | | | |
| | <input checked="" type="checkbox"/> Other (see instructions) 501 (c) (3) Tax-exempt Nonprofit Corporation | | | | | |
| | 3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ | | | | | |
| | 5 Address (number, street, and apt. or suite no.). See instructions. | | | | | |
| | 4500 San Pablo Road 6 City, state, and ZIP code Jacksonville, FL 32224 | | | | | |
| 7 List account number(s) here (optional) | | | | | | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

| | | | | | | | | | |
|--------------------------------|----------------------|----------------------|----------|----------|----------|----------|----------|----------|----------|
| Social security number | | | | | | | | | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | | | | | | | |
| - | | | | | | | | | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | | | | | | | |
| - | | | | | | | | | |
| or | | | | | | | | | |
| Employer identification number | | | | | | | | | |
| 5 | 9 | - | 3 | 3 | 3 | 7 | 0 | 2 | 8 |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

| | | | | |
|------------------|--------------------------|---------------------|------|------------|
| Sign Here | Signature of U.S. person | <i>Katy Domaile</i> | Date | 01/02/2025 |
|------------------|--------------------------|---------------------|------|------------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

The Mayo Clinic High Acuity Low Occurrence (HALO) Conference: Preparation for High-Stakes Emergencies

Mayo Clinic Campus and Hilton Mayo Clinic Campus
Jacksonville, Florida
February 11 – 14, 2026

| Wednesday, February 11, 2026 | |
|--|--|
| Time | Session Title |
| OB HALO Day | |
| Moderators: <i>Dr. Leslie Simon and Dr. Tyler Vadeboncoeur</i> | |
| 12:30 – 12:40 pm | Welcome to the HALO Conference <i>Dr. Leslie Simon and Dr. Tyler Vadeboncoeur</i> |
| 12:40 – 1:10 pm | Human Factors <i>Dr. Leslie Simon</i> |
| 1:10 - 1:40 pm | Antepartum Emergencies <i>Dr. Michael Mohseni</i> |
| 1:45 – 2:15 pm | Emergency Delivery <i>Dr. Ryan McKenna</i> |
| 2:15 – 2:45 pm | Fundamentals of Neonatal Resuscitation <i>Dr. Courtney James</i> |
| 2:45 – 3:00 pm | Break and Exhibits |
| 3:00 – 5:00 pm | Skills Stations: <ul style="list-style-type: none">• Precipitous normal delivery – <i>Dr. Courtney Rhoades and Dr. Kara Bragg</i>• Nuchal cord – <i>Dr. Yemi Omotoso and Dr. Brittany Beel</i>• Shoulder Dystocia – <i>Dr. Ryan McKenna</i>• Breech – <i>Dr. Bradley Bragg and Dr. Courtney Rhoades</i>• Neonatal Resuscitation – <i>Dr. Courtney James and Dr. Alex Lu</i> |
| 5:00 pm | Adjourn |

| Thursday, February 12, 2026 | |
|--|-------------------------------|
| Time | Session Title |
| Airway HALO Day | |
| Moderator: <i>Dr. Tyler Vadeboncoeur</i> | |
| 7:30 – 8:10 am | Breakfast and Exhibits |

The Mayo Clinic High Acuity Low Occurrence (HALO) Conference: Preparation for High-Stakes Emergencies

| Thursday, February 12, 2026 | |
|-----------------------------|---|
| Time | Session Title |
| 8:10 – 8:20 am | Welcome to Airway day! <i>Dr. Leslie Simon</i> |
| 8:20 – 8:45 am | NIPPV and HFNC <i>Dr. Tyler Vadeboncoeur</i> |
| 8:50 – 9:15 am | Anatomically Difficult Airway <i>Dr. Leslie Simon</i> |
| 9:20 – 9:45 am | Physiologically Difficult Airway <i>Dr. Leslie Simon</i> |
| 9:50 – 10:10 am | Break and Exhibits |
| 10:10 – 10:35 am | Awake Intubation <i>Dr. Hannah Fox</i> |
| 10:40 – 11:05 am | Ventilators <i>Dr. Mike Harrison</i> |
| 11:10 – 11:35 am | Pediatric Airway <i>Dr. Alex Lu</i> |
| 11:40 – 12:40 am | Lunch and Exhibits |
| 12:40 – 1:00 pm | Transport to Simulation Center |
| 1:00 – 1:15 pm | Welcome to the Simulation Center |
| 1:15 – 2:55 pm | Skills Stations for 25 minutes per group <ul style="list-style-type: none"> • Pediatric airway – <i>Dr. Alex Lu and Dr. Mike Grinney</i> • Cadaver airway skills – <i>Dr. Charley Graham and Dr. Kara Bragg</i> • Cricothyrotomy – <i>Dr. Brad Bragg and Dr. Yemi Omotosu</i> • Fiberoptics – <i>Dr. Leslie Simon and Dr. Hannah Fox</i> • Extral lottic Devices and Transition from Prehospital Airway – <i>Dr. Kerry Bachista and Dr. Ryan McKenna</i> • Suction Assisted Laryngoscopy – <i>Dr. Michael Mohseni and Dr. Andi Sharp</i> • Tracheostomy Complications – <i>Dr. Ann Kaminski and Dr. Courtney James</i> • Epistaxis / Lateral Canthotomy – <i>Dr. Rachelle Beste and Mason Bonner</i> |
| 2:55 – 3:10 pm | Break |

The Mayo Clinic High Acuity Low Occurrence (HALO) Conference:

Preparation for High-Stakes Emergencies

| | |
|----------------|--|
| 3:10 – 4:50 pm | Skills Stations for 25 minutes per group <ul style="list-style-type: none"> • Pediatric airway – <i>Dr. Alex Lu and Dr. Mike Grinney</i> • Cadaver airway skills – <i>Dr. Charley Graham and Dr. Kara Bragg</i> • Cricothyrotomy – <i>Dr. Brad Bragg and Dr. Yemi Omotosu</i> • Fiberoptics – <i>Dr. Leslie Simon and Dr. Hannah Fox</i> • Extraluminal Devices and Transition from Prehospital Airway – <i>Dr. Kerry Bachista and Dr. Ryan McKenna</i> • Suction Assisted Laryngoscopy – <i>Dr. Michael Mohseni and Dr. Andi Sharp</i> • Tracheostomy Complications – <i>Dr. Ann Kaminski and Dr. Courtney James</i> • Epistaxis / Lateral Canthotomy – <i>Dr. Rachelle Beste and Mason Bonner</i> |
| 4:50 – 5:00 pm | Debrief |
| 5:00 – 5:30 pm | Transport to Hotel |

| Friday, February 13, 2026 | |
|------------------------------------|--|
| Time | Session Title |
| Shock HALO Day | |
| Moderator: <i>Dr. Leslie Simon</i> | |
| 7:30 – 8:10 am | Breakfast and Exhibits |
| 8:10 – 8:20 am | Welcome to Shock day! <i>Dr. Tyler Vadeboncoeur</i> |
| 8:20 – 8:45 am | Undifferentiated Shock with Pressors <i>Dr. Mike Harrison</i> |
| 8:50 – 9:15 am | Hemorrhagic Shock with Massive Transfusion <i>Dr. Jesse St Clair</i> |
| 9:20 – 9:45 am | Cardiogenic Shock <i>Dr. Nick Kelly</i> |
| 9:50 – 10:05 am | Break and Exhibits |
| 10:05 – 10:30 am | RV Failure including Massive PE <i>Dr. Tyler Vadeboncoeur</i> |
| 10:35 – 11:00 am | Arrhythmia / Transvenous Pacemaker <i>Dr. Nick Kelly</i> |

The Mayo Clinic High Acuity Low Occurrence (HALO) Conference:

Preparation for High-Stakes Emergencies

| Friday, February 13, 2026 | |
|----------------------------------|--|
| Time | Session Title |
| 11:05 – 11:30 am | Pediatric Shock <i>Dr. Courtney James</i> |
| 11:35 – 12:30 pm | Lunch and Exhibits |
| 12:30 – 12:45 pm | Transport to the Simulation Center |
| 12:45 – 1:00 pm | Simulation day |
| 1:00 – 2:40 pm | Skills Stations for 25 minutes per group <ul style="list-style-type: none"> RUSH exam - <i>Dr. Mike Boniface and Dr. Daniel Molinari</i> Transvenous pacemaker - <i>Dr. Nick Kelly and Dr. Ehsan Shirazi</i> Minnesota tube - <i>Dr. Ryan McKenna and Dr. Jesse St Clair</i> Thoracotomy - <i>Dr. Kerry Bachista and Dr. Mike Harrison</i> Pericardiocentesis - <i>Dr. Rachelle Beste and Dr. Brittany Beel</i> Vascular Access, including peds - <i>Dr. Michael Mohseni, Dr. Kara Bragg, and Sim Fellow: Dr. Yuliana Orozco</i> Arterial Lines - <i>Dr. Courtney James and Dr. Tyler Vadeboncoeur</i> LVAD - <i>Dr. Charley Graham, Dr. Andi Sharp, and LVAD Nurse</i> |
| 2:40 – 3:00 pm | Break |
| 3:00 – 4:40 pm | Skills Stations for 25 minutes per group <ul style="list-style-type: none"> RUSH exam - <i>Dr. Mike Boniface and Dr. Daniel Molinari</i> Transvenous pacemaker - <i>Dr. Nick Kelly and Dr. Ehsan Shirazi</i> Minnesota tube - <i>Dr. Ryan McKenna and Dr. Jesse St Clair</i> Thoracotomy - <i>Dr. Kerry Bachista and Dr. Mike Harrison</i> Pericardiocentesis - <i>Dr. Rachelle Beste and Dr. Brittany Beel</i> Vascular Access, including peds - <i>Dr. Michael Mohseni, Dr. Kara Bragg, and Sim Fellow: Dr. Yuliana Orozco</i> Arterial Lines - <i>Dr. Courtney James and Dr. Tyler Vadeboncoeur</i> LVAD - <i>Dr. Charley Graham, Dr. Andi Sharp, and LVAD Nurse</i> |
| 4:45 – 5:00 pm | Debrief |
| 5:00 – 5:30 pm | Transport to Hotel |

The Mayo Clinic High Acuity Low Occurrence (HALO) Conference: Preparation for High-Stakes Emergencies

| Saturday, February 14, 2026 | |
|--|---|
| Time | Session Title |
| Megacodes Moderator: <i>Dr. Tyler Vadeboncoeur</i> | |
| 7:30 – 8:15 am | Breakfast and Exhibits |
| 8:15 – 8:30 am | Welcome to Megacodes! <i>Dr. Tyler Vadeboncoeur</i> |
| 8:30 – 10:30 am | Megacodes for 30 minutes per group <ul style="list-style-type: none">Difficult Delivery / Neonatal Resus - <i>Dr. Courtney James and Dr. Kara Bragg</i>Pediatric Drowning - <i>Dr. Kerry Bachista and Dr. Alex Lu</i>Anaphylaxis with Angioedema - <i>Dr. Leslie Simon and Dr. Brad Bragg</i>Hemorrhagic Shock with GI Bleed and MTP - <i>Dr. Ryan McKenna and Dr. Jesse St Clair</i>Unstable PE - <i>Dr. Charley Graham and Dr. Michael Mohseni</i>Head and Neck Trauma - <i>Dr. Rachelle Beste and Mason Bonner</i> |
| 10:30 – 10:45 am | Break |
| 10:45 – 12:45 pm | Megacodes for 30 minutes per group <ul style="list-style-type: none">Difficult Delivery / Neonatal Resus - <i>Dr. Courtney James and Dr. Kara Bragg</i>Pediatric Drowning - <i>Dr. Kerry Bachista and Dr. Alex Lu</i>Anaphylaxis with Angioedema - <i>Dr. Leslie Simon and Dr. Brad Bragg</i>Hemorrhagic Shock with GI Bleed and MTP - <i>Dr. Ryan McKenna and Dr. Jesse St Clair</i>Unstable PE - <i>Dr. Charley Graham and Dr. Michael Mohseni</i>Head and Neck Trauma - <i>Dr. Rachelle Beste and Mason Bonner</i> |
| 11:45 – 12:00 pm | Debrief |
| 12:00 – 12:30 pm | Adjourn and Transport to Hotel |