



4500 San Pablo Road  
Jacksonville, Florida 32224  
**Mayo Clinic School of Continuous  
Professional Development**

November 8, 2025

Dear Exhibitor,

On behalf of Course Directors Christan Santos, APRN; Sarah Peacock, APRN, D.N.P., and Philip Lowman, M.D. we hope you will consider an exhibit opportunity at our ***Mayo Clinic Critical Care Review for the Nurse Practitioner and Physician Associate 2026*** held **April 9-11, 2026** at **One Ocean Resort & Spa - Atlantic Beach, Florida**. The course is offered both Live (in-person) and Livestream (virtual), and we expect around 150 attendees.

Mayo Clinic's Critical Care Review for the Nurse Practitioner and Physician Associate course is an interactive course designed for advanced practice providers working with critically ill adult patients. The course is comprised of lecture-based sessions covering essential acute care topics such as vasoactive support, ECMO, secondary trauma assessment, intracranial pressure, anticoagulant reversal, acute liver failure, toxicology, and more.

**Exhibit Fees --**

Live Course Exhibit: **\$1,750**

Virtual Exhibit: **\$1,750**

Live Course Exhibit + Virtual Exhibit: **\$2,500**

***Space at the live course is limited. All exhibit space will be assigned based on when the exhibitor agreement is completed.***

If you are interested in exhibiting, please complete the [Letter of Agreement](#).

**Live Exhibit Benefits:**

- Promotion available at the live course
- Exhibitors are invited to participate in all food and beverage events, which include breakfast, lunch, and refreshment breaks
- Attendees are encouraged daily by the course moderator to visit and connect with the exhibitors
- Includes a 6ft table and two chairs at the course
- An attendee list including registered attendee's name, credentials, city, and state distributed pre-course
- Vendor recognition in online course syllabus
- An acknowledgement on the break slide announcements during the course
- Education area is separate from the exhibit area

**Virtual Exhibit Benefits:**

- Listing in the online exhibitor directory linked to your company website and landing page (listing will be alphabetical)
- Exhibit booth customization, options include PowerPoint slide, PDF handout or video
- Post course report providing analytics on page traffic
- An attendee list including registered attendee's name, credentials, city, and state distributed pre-course
- Vendor recognition in online course syllabus
- An acknowledgment on the break slide announcements during the course
- Complimentary access for two to view the livestream course – This does not include the option to claim credit or any conference materials, such as access to PowerPoint presentations.
- To maintain a clear separation of promotion from education, the virtual exhibit hall will be separate from course materials.



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### **Additional Sponsorship Opportunities:**

#### **Welcome Reception Sponsor - \$5,000 (*Exclusive*)**

We invite you to display your company logo for all Attendees to see during the Welcome Reception on Friday, April 3, 2026 at 6:00pm. Your sponsorship includes prominent signage outside the reception area as well as inside the ballroom. Your company will provide a high-resolution logo to be printed on physical signage and used in digital signage on televisions.

#### **Signage at Breakfast - \$3,000 (*3 available*)**

Your sponsorship includes prominent signage outside the reception area as well as inside the ballroom. Your company will provide a high-resolution logo to be printed on physical signage and used in digital signage on televisions.

#### **Conference Bags - \$4,000 (*Exclusive*)**

Display your company logo for all attendees to see and announce your presence at the conference. Your company will provide a high-resolution logo to be printed on conference bags ordered by managing committee. All bags may contain flyers and advertisements from other participants.

(Artwork to be provided by sponsoring company and is subject to MCSCPD approval)

#### **Hotel Key Cards- \$4,000 (*Exclusive*)**

Personalized hotel guest room keys with your company's logo or product promotion for immediate exposure to attendees. Use this as a great way to introduce yourselves to our attendees upon checking into the hotel.

(Artwork to be provided by sponsoring company and is subject to MCSCPD approval)

#### **Conference Bag Inserts - \$1,500**

Conference bag inserts are a great opportunity to invite attendees to your booth, announce your booth participation or conference-related event. Your company will provide 400 copies of the flyer or advertisement (no larger than 8 ½ x 11, no more than one page) and MCSCPD will place them into the official conference bags

If you are interested in sponsoring, please complete the [Letter of Agreement](#).



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We sincerely appreciate your consideration and hope you will take the opportunity to join us for a truly unique educational program. If you have any questions regarding exhibiting at this conference, please contact Heather Schultz, Education Administration Coordinator, at [Schultz.Heather5@mayo.edu](mailto:Schultz.Heather5@mayo.edu).

**Make checks payable to:**

Mayo Clinic – MCSCPD  
ATTN: Heather Schultz  
200 First Street SW  
Rochester, MN 55905  
REF: 26J01184



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Form **W-9**  
(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

<sup>a</sup> Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Mayo Clinic Jacksonville**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) <sup>a</sup>

☐ **Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) <sup>a</sup>

**501(c)(3) Tax-exempt Nonprofit Corporation**

(Applies to accounts maintained outside the U.S.)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) **1**

Exemption from FATCA reporting code (if any) **A**

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

**Part I** **40 San Pablo Road**

6 City, state, and ZIP code

**Jacksonville, FL 32224**

7 List account number(s) here (optional)

Social security number

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### Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

or

Employer identification number

5	9	-	3	3	3	7	0	2	8
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### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person <sup>a</sup>

*Katy Domaille*

Date <sup>a</sup> *01/02/2023*



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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*